



Attaching Entity Registration & Annual Reporting Form

To be completed annually by September 1st or as required due to contact information changes

Submit form via email to poleattach@cpsenergy.com , Email Subject Line: Annual Registration & Reporting Form

Date Form Submitted to CPS Energy: _____

Attaching Entity General Information	
Attaching Entity Name	
Corporate Address	
Local Address	
Form Submitted by	
Telephone Number	
Email	

Does This Entity Hold a Certificate from the Public Utility Commission of Texas?	Y / N
If Yes, Indicate Certificate Number and Date Received	

Has This Entity Been Granted a Franchise, Licensee Agreement, Permit, or Ordinance by the City of San Antonio?	Y / N
If Yes, Indicate Certificate Number and Date Received	
Has This Entity Been Granted a Franchise, Licensee Agreement, Permit, or Ordinance by a Suburban City in the CPS Energy Service Area?	Y / N
If Yes, Indicate City, Certificate Number and Date Received	

Is This Entity an Infrastructure Provider as Defined by the Standards?	Y / N
If Yes, Please Identify All Infrastructure Provider Sublicensees Under Contract	



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Attaching Entity Contact for Contract/Legal Notices (Primary Contact)	
Contact Name	
Title	
Address	
Telephone	
Email	
Fax	

Attaching Entity Contact for Insurance Notices	
Contact Name	
Title	
Address	
Telephone	
Email	
Fax	

Attaching Entity Contact for Annual Billing/Invoicing/Rental Payments	
Contact Name	
Title	
Address	
Telephone	
Email	
Fax	



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Attaching Entity Contact for Attachment Transfer Notices	
Contact Name	
Title	
Address	
Telephone	
Email	
Fax	

Attaching Entity Contact for Make-Ready Invoicing	
Contact Name	
Title	
Address	
Telephone	
Email	
Fax	

Attaching Entity Contact for Emergency / Damaged Plant / Network Operations Center	
Contact Name	
Title	
Address	
Telephone	
Email	
Fax	

Attaching Entity Other Contact	
Contact Purpose	
Contact Name	
Title	
Address	
Telephone	
Email	
Fax	



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Attaching Entity Contact for Dispute Escalation	
First Level Contact Name	
Title	
Address	
Telephone	
Email	
Fax	

Second Level Contact Name	
Title	
Address	
Telephone	
Email	
Fax	

Third Level Contact Name	
Title	
Address	
Telephone	
Email	
Fax	



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Add rows in table as necessary

New Attachment List

CPS Energy Pole Number	Description of Attachment, Overlash, or Wireless Installation	Approximate Date of Unpermitted Attachment

Non-Functional List

CPS Energy Pole Number	Description of Attachment, Overlash, or Wireless Installation	Approximate Surrender Date

Removed Equipment List

CPS Energy Pole Number	Description of Attachment, Overlash, or Wireless Installation	Approximate Removal Date



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Additional Remarks (attach additional documents as necessary)

For CPS Energy Use Only	
Date Received by CPS Energy	
By	
Printed Name	
Title	
Date	